

MEMORANDUM

To: Parents of children with disabilities and parents of children who are suspected of having a disability

From: Sue Zake, Director of the Office for Exceptional Children

Date: January 21, 2014

RE: Addendum to *Whose IDEA Is This? A Parent's Guide to the Individuals with Disabilities Education Improvement Act of 2004 (IDEA)* (Dated April 2, 2012) and the Individualized Education Program (IEP) Form (PR-07)

The IEP **may not** serve as prior written notice. This notice serves to inform you that Prior Written Notice (PR-01) must be provided to you after the completion of an IEP but prior to your child's IEP being implemented if the IEP team proposed to initiate a change or refused to initiate a change to the identification, evaluation or educational placement of your child or the provision of FAPE (free appropriate public education) to your child. This notice replaces all references to an IEP serving as prior written notice found in *Whose IDEA Is This?* and on the IEP Form (PR-07). The content of the notice follows the information outlined in the "Notices" section of *Whose IDEA Is This?* in response to the question "What is prior written notice?".

For more information about prior written notice, please contact the Office for Exceptional Children (Exceptionalchildren@education.ohio.gov or (877) 644-6338) or go to the Ohio Department of Education website at education.ohio.gov and type "prior written notice" into the search box.

This memorandum is to be distributed with Whose IDEA Is This? until notice of a revised parent procedural safeguards notice is made available for dissemination.