

Richmond Heights Local Schools

Identification of Children Who Are Gifted Appeals Process

An Appeal by a parent is a request for reconsideration of the decisions involving any part of the identification process for selecting students for services rendered by the gifted intervention specialist. Most of the appeals can and should be resolved informally at the building level such as a conference with the child's teacher, principal, or gifted personnel. If the issue cannot be resolved at that level, then the following process is available:

1. The parent submits a written request to the Director of Special Education outlining the nature of the concern.
2. The Director of Special Education or designee will convene a meeting, which will include the parent and other knowledgeable staff members from the district.
3. The appeals committee will review all of the existing data related to the concerns expressed by the parent.
4. If further testing appears to be needed, the committee may recommend this testing and parent permission will be obtained.
5. The Director of Special Education or designee will issue a written decision within (30) days of the appeal. The written notice will include the reason(s) for the decision.

Copies of all communications and testing results shall be given to the Director of Educational Services to be placed in the Gifted Cumulative folder of the individual student.

Sincerely,

Kelly Askew-Tucker, Director
Educational Services
Richmond Heights Local Schools
216-692-0086 ext. 571228